



# Hesston Unified School District 460

150 N. Ridge Road • PO Box 2000 • Hesston, Kansas 67062-2092

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## GUIDELINES FOR ACCEPTANCE OF NON-RESIDENT STUDENTS

USD 460 is proud of the educational program offered to the youth of the Hesston community. While children who reside outside the district are welcome to attend, please understand that certain conditions must be met before non-resident students will be accepted.

All students residing outside the district who desire to attend Hesston USD 460 schools must complete a Request for Admission by Non-Resident Student form. Application for admission should be made through the principal of the building where the child intends to enroll. A building team of educators will review the application. If ample resources (e.g., sufficient space and services) exist that will enable the district to adequately educate resident students, recommendations for admission of non-resident students will be forwarded to the superintendent of schools for final approval. USD 460 will honor all expulsions and long term suspensions from other schools unless waived by the superintendent.

Admission is typically approved, though not guaranteed, for the children noted below.

- Children of families who have rented or purchased a residence in the district and will be moving into that residence in the near future
- Children of families who are petitioning to have their property become a part of USD 460
- Children who have siblings already attending a USD 460 school

Students who are not accepted under the circumstances described above may be approved under the criteria listed below.

- A recommendation from the child's previous school indicating a positive discipline record
- A recommendation from the child's previous school indicating strong attendance
- A recommendation from the child's previous school indicating cooperative parental support
- A determination that the district can provide adequate services and resources to meet a child's individual needs

Application for admission formally occurs once during a child's education. However, the status of each approval is reviewed annually. Non-resident students who have been admitted may have their permission withdrawn for failure to maintain the conditions identified below. A withdrawal of permission may be given at the end of any grading period.

- Students are expected to attend school on a regular basis. At a minimum that should be the average attendance percentage of the building.
- Students are expected to make adequate progress toward remaining at grade level and/or progress toward graduating.
- Students are expected to maintain a positive discipline record. Expectations include abiding by guidelines described in school handbooks with a minimal number of infractions.
- Parents are expected to demonstrate support for the educational process by cooperating fully and completely with all district personnel.



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## REQUEST FOR ADMISSION BY NON-RESIDENT STUDENT

Name of Student \_\_\_\_\_ Date \_\_\_\_\_

### SECTION A: GENERAL INFORMATION

Birthdate \_\_\_\_\_ Gender \_\_\_\_\_ Expected Grade Level \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Name of Guardian(s) \_\_\_\_\_

Address of Guardian(s) \_\_\_\_\_

E-Mail Address \_\_\_\_\_ Phone (W) \_\_\_\_\_ Phone (H) \_\_\_\_\_

Names of Siblings Attending USD 460 \_\_\_\_\_

### SECTION B: EDUCATION INFORMATION

<u>Schools Previously Attended</u>	<u>Address</u>	<u>Telephone</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

Was your child in good standing in the last school attended? Yes \_\_\_ No \_\_\_  
*If the answer is no, why?* \_\_\_\_\_

Did your child have disciplinary difficulty in your previous school? Yes \_\_\_ No \_\_\_  
*If the answer is yes, explain the nature of the difficulty.* \_\_\_\_\_

Did your child have a good attendance record in your previous school? Yes \_\_\_ No \_\_\_  
*If the answer is no, please indicate the reasons for poor attendance.* \_\_\_\_\_

Please list your reason(s) for desiring to attend U.S.D. 460. \_\_\_\_\_

Please list any unusual circumstances regarding your request that should be given consideration. \_\_\_\_\_

- Please complete the back of this form -

